



Checklist for Establishments Preparing to Reopen Salons and Schools

GOVERNOR REYNOLDS OPENED ALL SALONS BEGINNING 5:00a.m. on FRIDAY, MAY 15th

The Board of Cosmetology Arts & Sciences recommends establishment owners complete all items in this section of the checklist prior to reopening to help prevent the spread of any virus and ensure the safety of consumers and licensees.

1. Clean all non-porous surfaces and furniture. This includes floors, baseboards, walls, windows, cabinets, reception counter, chairs, etc.
2. Wipe down all soft surfaces (chairs, couches, styling chairs, and treatment tables) with water and a clean towel. Cloth chairs cannot be properly cleaned and disinfected, consider using a plastic cover.
3. Clean and disinfect all non-porous items (such as telephones, keyboards, pens, door knobs).
4. Clean and disinfect all shelves and display cases.
5. Clean and disinfect all product containers.
6. Clean and disinfect all individual work stations. This includes: any rolling cart, tray, or surface where tools are stored during a service.
7. Clean and disinfect all parts of the shampoo bowls (spray nozzles, handles, hoses).
8. Clean and disinfect all non-electrical tools that will be used in a service, even if it was done prior to closing the establishment.
9. Throw away any used items that cannot be disinfected. This includes, but is not limited to, emery boards, nail buffers, facial sponges, wax sticks, etc. These should be NEW for every client.645—63.14(157)
10. Store clean tools and implements in a disinfected, dry, covered container.
11. Clean and disinfect all equipment (facial steamers, nail dryers, hair dryers, etc.) and use EPA-registered disinfectant.
12. Clean and disinfect restrooms. This includes: sinks, toilets, door knobs, hand air dryers, paper towel holders, soap dispensers, etc.
13. Replace all disposable restroom items (toilet paper, paper towels) with new ones.
14. Place a trash container near the restroom door.
15. Place hand sanitizer in the restroom.
16. Wash any linens (clean or dirty) that have been in the establishment.
17. Wash all capes.
18. Store all clean linens in a clean, dry storage area.
19. Clean and disinfect all pedicure bowls following the required procedures, even if they were cleaned and disinfected prior to closing the establishment. 645—63.25(157)
20. Clearly label receptacles for "used" items to keep separate from clean, disinfected items.
21. Dispose of all waste, hair clippings, or refuse.
22. Cover all headrests and/or treatment tables with a clean towel, sheet, or paper for each client.

More Information on Preparing Workplaces for COVID-19 Infection Control can be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>